

Mar Vista Elementary School Classroom Request Guidelines: 2019-2020

- Parents wishing to make a classroom request for their child for the upcoming school year **must** make the request in writing to the principal by submitting a completed *Classroom Information Sheet*.
- It is not possible to honor all requests.
- Parents are cautioned not to request placement or non-placement based upon what they may have heard about a teacher or teachers from other parents or community members. Just as each child is unique, so is each teacher. An experience that other parents may have had with their children may be totally different from what your child could have with the same teacher.
- Requests for a child not to be placed with another child, for whatever reason, must be noted in writing on the *Classroom Information Sheet*. Given other circumstances and teacher recommendations, it is not always possible to honor these requests.
- **ONLY WRITTEN REQUESTS RECEIVED BY TUESDAY, MAY 14th WILL BE CONSIDERED.**
- All parent requests received by the deadline date of May 14, 2019, will be strongly considered, however, the final placement decision is based upon a variety of factors including but not limited to; academic and social considerations, total class size, male/female ratio, and heterogeneous grouping.
- We will take parent classroom requests into consideration, however, the final decision is based on balanced class groupings, teacher and principal recommendations, therefore, not all requests may be granted.
- Thank you for the support you give your child and for your cooperation and understanding.

Mar Vista Elementary School
Classroom Information Sheet for 2019-20

Student's Name: _____

Current Teacher: _____

2019-2020 Grade: _____

Reason for request:

List your child's strengths. Be as specific as possible:

List any areas of concern you have academically about your child:

Please explain what style of teaching/classroom environment works best for your child:

Is there a student from whom you would prefer your child be separated next year? Please name the student and reason:

Additional information you would like to share about your child:

INFORMATION SHEETS NOT FULLY COMPLETED
WILL BE RETURNED TO THE PARENT.

DATE REQUEST RECEIVED: _____ (FOR OFFICE USE ONLY)